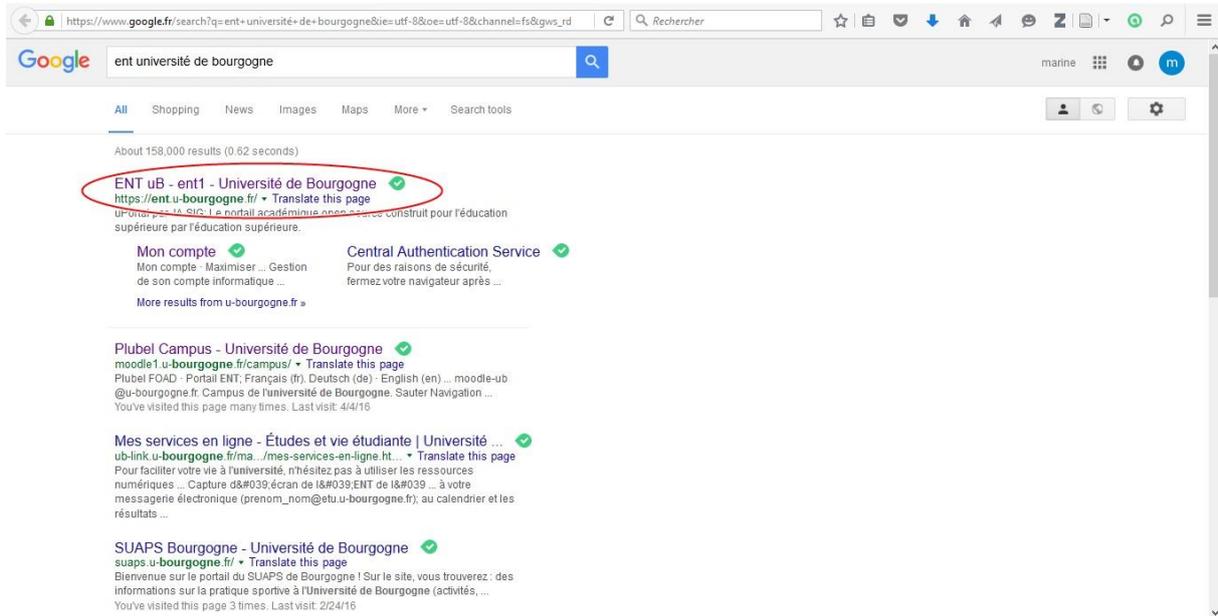


Guide to activate your ENT account.

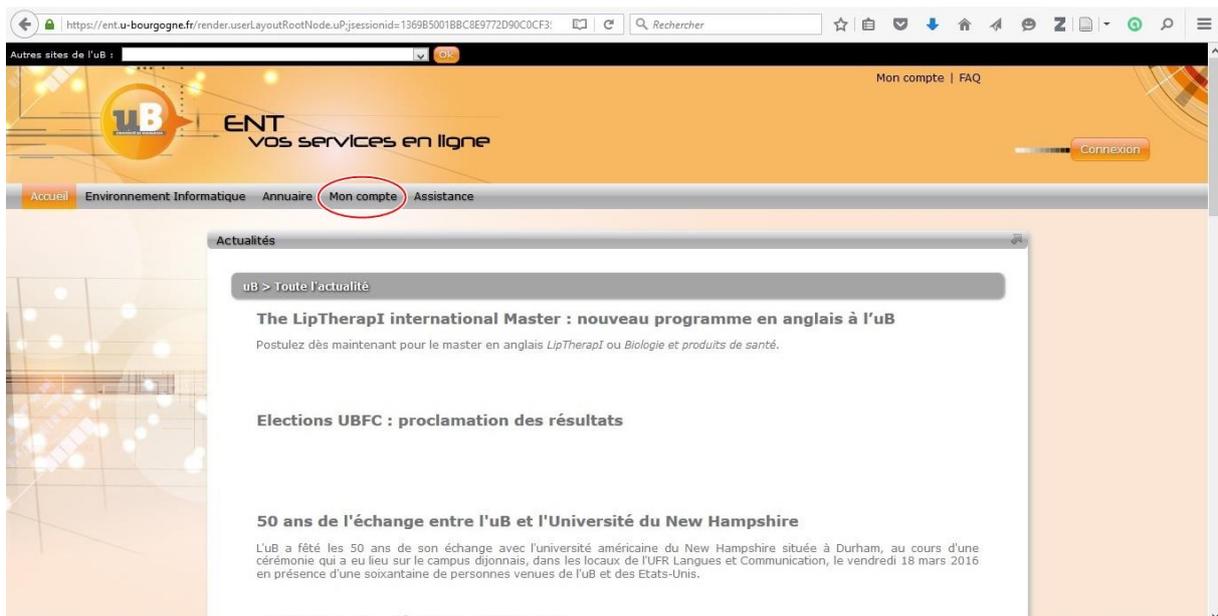
Before you start, you will need to have enrolled administratively first at uB and possess your student ID. Take it with you for this procedure since you will need to know your student number.

To start type in your search engine “ENT université de Bourgogne”.



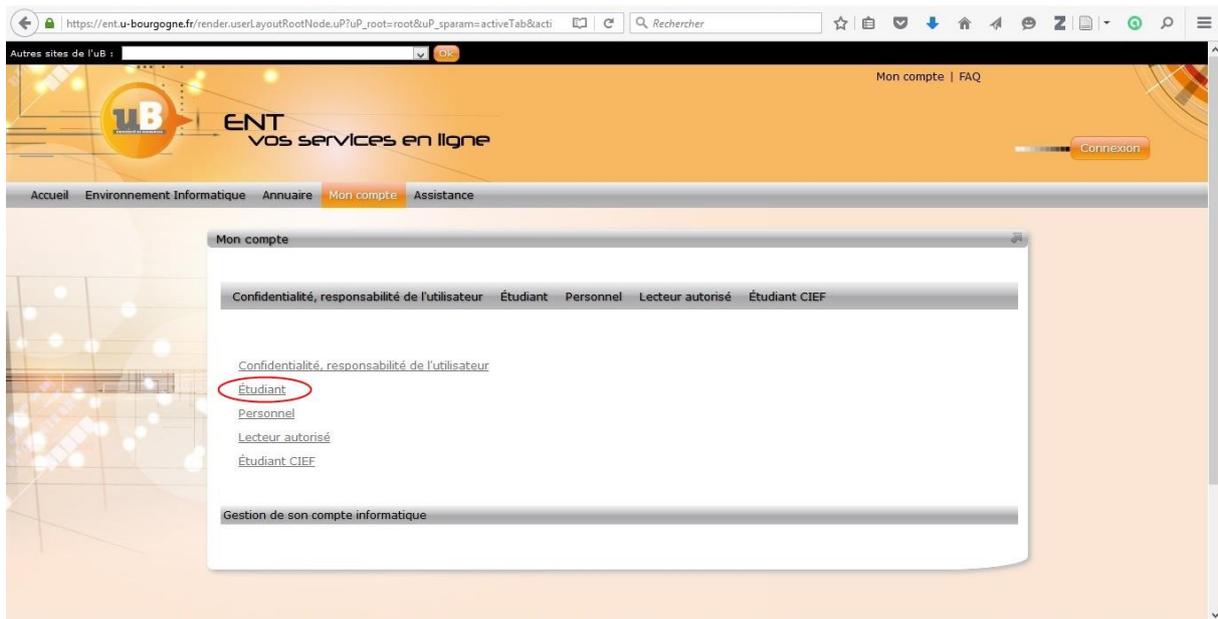
Click on the first link.

ENT vos services en ligne



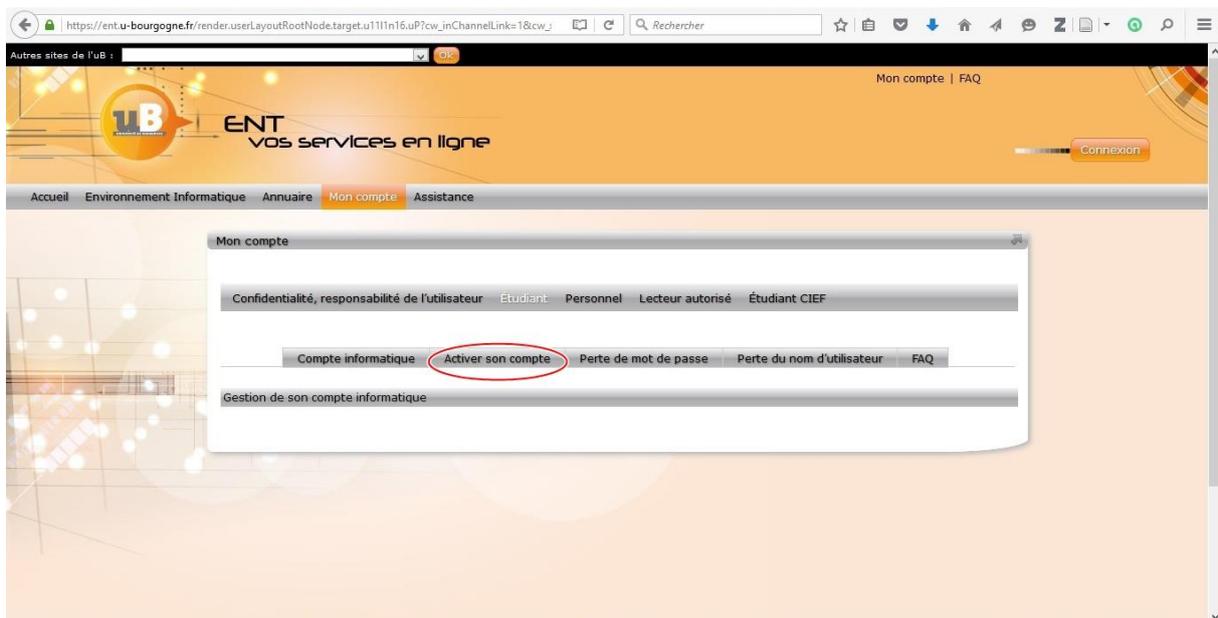
This page appears. Click on “mon compte”.

Mon compte



Then click on “étudiant”.

Mon compte



Click on “activer mon compte” (activate my account).

Mon compte

Autres sites de l'UB :

UB ENT vos services en ligne

Mon compte | FAQ

Connexion

Accueil Environnement Informatique Annuaire **Mon compte** Assistance

Mon compte

Confidentialité, responsabilité de l'utilisateur Étudiant Personnel Lecteur autorisé Étudiant CIEF

Compte informatique Activer son compte Perte de mot de passe Perte du nom d'utilisateur FAQ

Veillez saisir les informations suivantes :

Date de naissance : exemple : 01/02/1998

Numéro étudiant :

Gestion de son compte informatique

Enter here first your date of birth, then your student number. Click on “continuer”.

Sadly I cannot go further than this. The procedure isn't complicated after that. Follow the procedure clicking on “continuer” until you are done. **Immediately write your password down and do not exit this page or log off yet!**

Once you are registered, you need to access your university's “boîte mail” (mail box), to know your online identification number. Your email address goes something like this: firstname.lastname@etu.u-bourgogne.fr

Bureau

Autres sites de l'UB :

UB ENT vos services en ligne

Plan du site | FAQ

Bienvenue Marine Duduit

Deconnexion

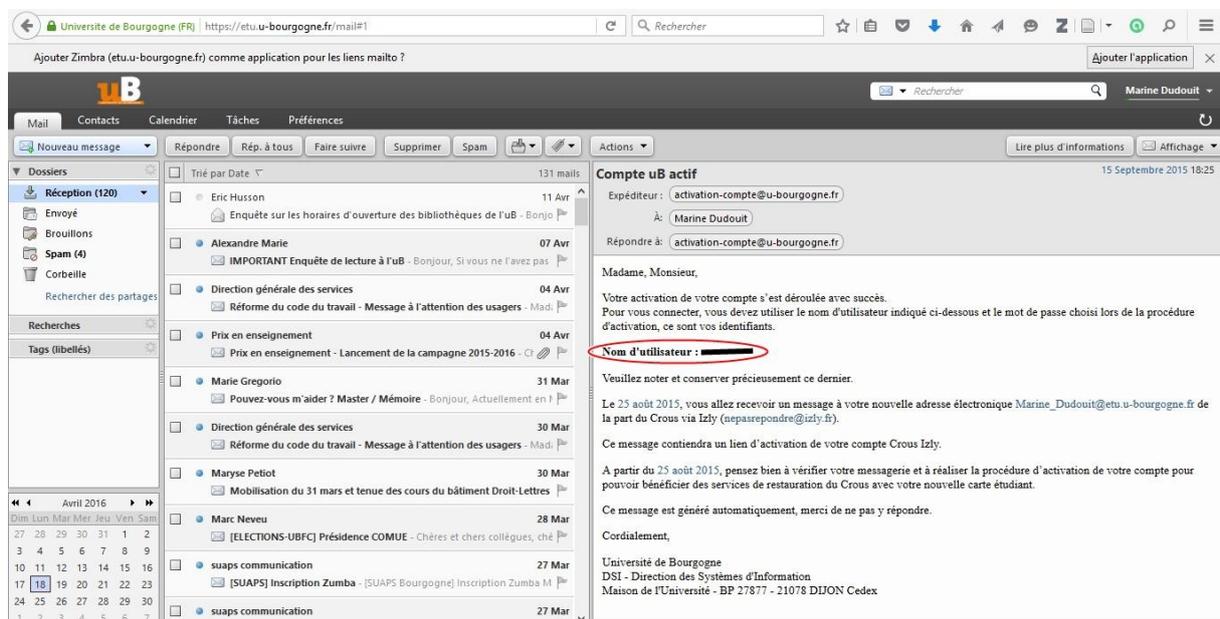
Flux RSS **Bureau** Scolarité Pédagogie Documentation Mon compte Assistance

Messagerie

Accéder à votre messagerie via le service webmail.

Once you are done with your online application and are still connected to the ENT, click on “bureau”, then on “messaging” and finally on “Webmail”. A new window opens, Zimbra mail box.

Zimbra



The screenshot shows a Zimbra webmail interface in a browser window. The address bar shows 'Université de Bourgogne (FR) https://etu.u-bourgogne.fr/mail#1'. The page title is 'Ajouter Zimbra (etu.u-bourgogne.fr) comme application pour les liens mailto?'. The interface includes a navigation bar with 'Mail', 'Contacts', 'Calendrier', 'Tâches', and 'Préférences'. Below this is a toolbar with actions like 'Nouveau message', 'Répondre', 'Rép. à tous', 'Faire suivre', 'Supprimer', 'Spam', and 'Actions'. The main content area is divided into a left sidebar with folders like 'Réception (120)', 'Envoyé', 'Brouillons', 'Spam (4)', and 'Corbeille', and a central list of emails. The selected email is from 'activation-compte@u-bourgogne.fr' dated '15 Septembre 2015 18:25'. The email body contains the text: 'Madame, Monsieur, Votre activation de votre compte s'est déroulée avec succès. Pour vous connecter, vous devez utiliser le nom d'utilisateur indiqué ci-dessous et le mot de passe choisi lors de la procédure d'activation, ce sont vos identifiants. Nom d'utilisateur : [redacted] Veuillez noter et conserver précieusement ce dernier. Le 25 août 2015, vous allez recevoir un message à votre nouvelle adresse électronique Marine_Dudouit@etu.u-bourgogne.fr de la part du Crous via Izly (nepasrepondre@izly.fr). Ce message contiendra un lien d'activation de votre compte Crous Izly. A partir du 25 août 2015, pensez bien à vérifier votre messagerie et à réaliser la procédure d'activation de votre compte pour pouvoir bénéficier des services de restauration du Crous avec votre nouvelle carte étudiant. Ce message est généré automatiquement, merci de ne pas y répondre. Cordialement, Université de Bourgogne DSI - Direction des Systèmes d'Information Maison de l'Université - BP 27877 - 21078 DIJON Cedex'.

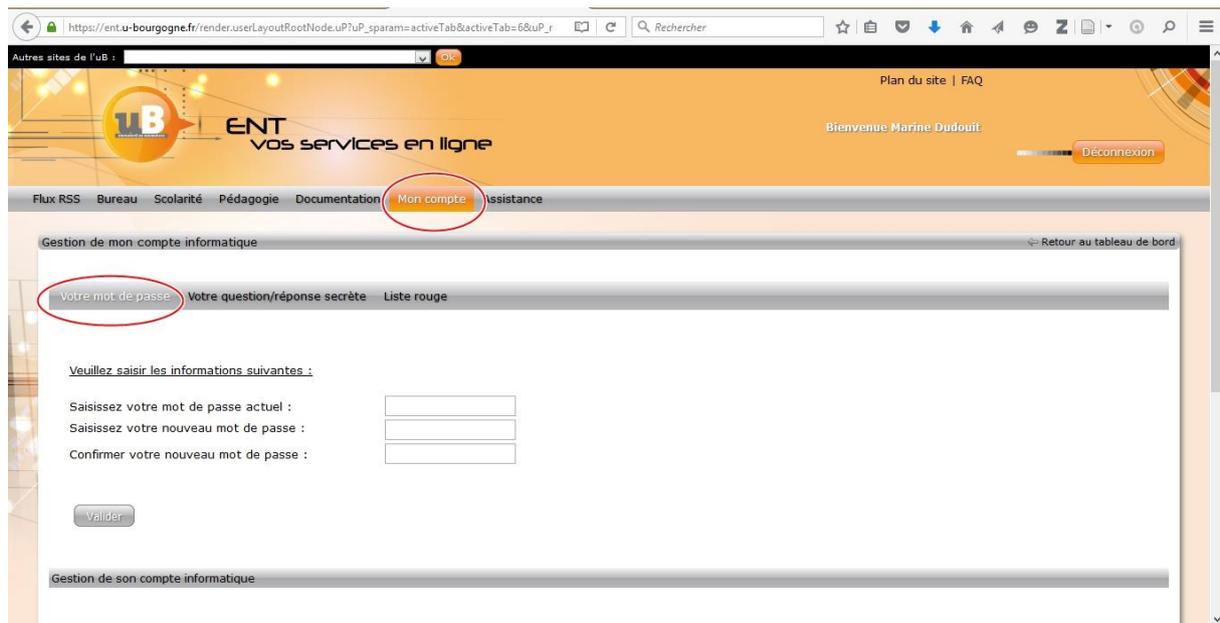
Go to the new window, your university mail box appears. You should have received an email from activation-compte giving you your id number. Your password is the one you had when you just registered online. Your id should go as follows: aa000000. The two letters represent your initials. **Write it down immediately!!!** This is the most useful information to function at uni and work from home.

Don't forget to forward this email address to your daily used email address to keep yourself updated to news concerning classes (unless you plan on checking it regularly). Most professors will write you through this email address.

This identification number and password also allow you to log into the university's wifi, and to log into the moodle platform where all classes' documents are uploaded.



Mon compte

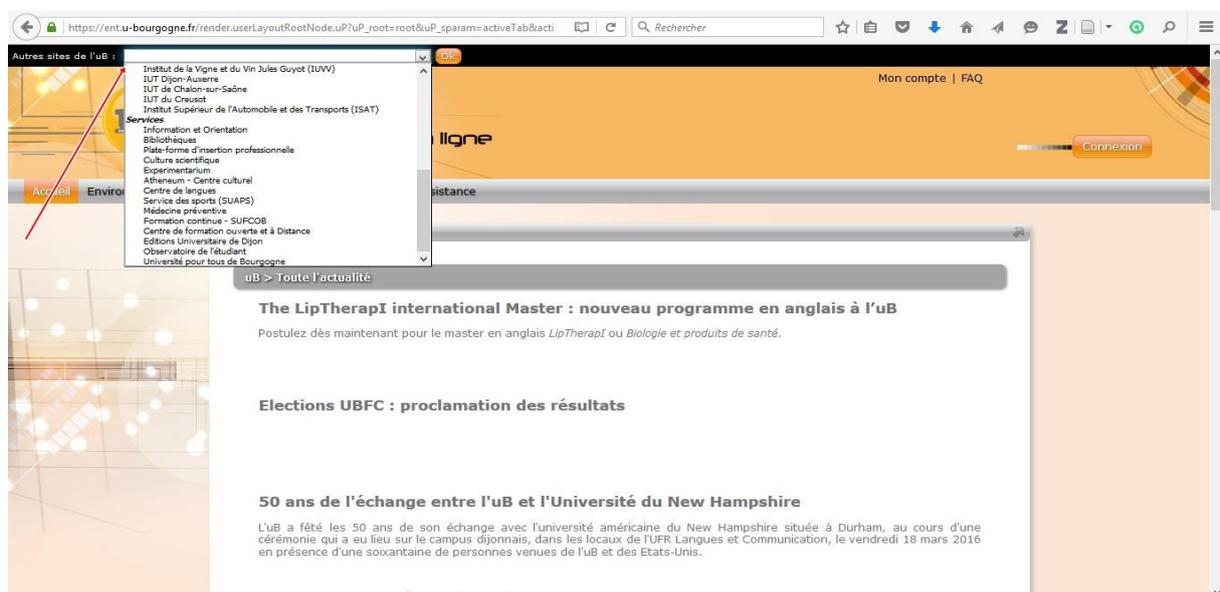


Go back to the ENT tab. Click on “mon compte”, sign in, and click on “perte de mot de passe” to change your password. The first line asks for your present password. Type the new password into the two following boxes below. Click on “valider”.

You are done with online enrolling. You are now ready to access documents on moodle and to use wifi at the university.

If you are a bit more curious, take a look at the ENT platform.

The ENT environment is very resourceful. It allows you to have access to your administrative documents and is also a portal to access the different services of the university.

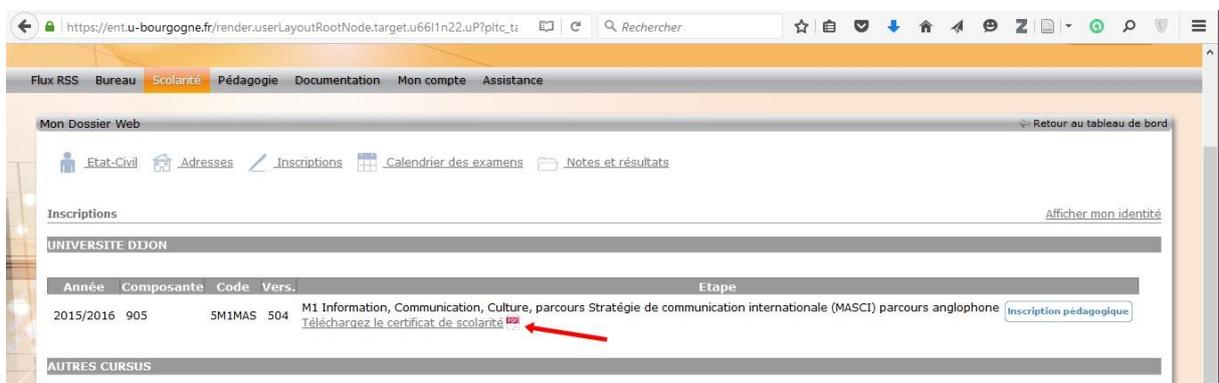


Take a look at the scroll bar on top of your window and browse for libraries or suaps etc.

NB: It is often administratively required for you to give proof that you are a student in France. The ENT platform also gives you access to a “certificat de scolarité” that you can download at the beginning of the schoolyear. Save it on your computer for safekeeping.

Scolarité

Go to “Scolarité”, “Mon Dossier Web”, “Inscription”. And click on “télécharger mon certificat de scolarité” to download.



The screenshot shows the ENT platform interface for Université de Dijon. The main navigation bar includes 'Flux RSS', 'Bureau', 'Scolarité', 'Pédagogie', 'Documentation', 'Mon compte', and 'Assistance'. The 'Mon Dossier Web' section is active, displaying a 'Retour au tableau de bord' link and navigation icons for 'Etat-Civil', 'Adresses', 'Inscriptions', 'Calendrier des examens', and 'Notes et résultats'. Below this, the 'Inscriptions' section is visible, with a link to 'Afficher mon identité'. A table lists the university's inscriptions:

Année	Composante	Code	Vers.	Etape
2015/2016	905	SM1MAS	504	M1 Information, Communication, Culture, parcours Stratégie de communication internationale (MASCI) parcours anglophone

Under the 'Etape' column, there is a link 'Téléchargez le certificat de scolarité' with a red arrow pointing to it, and a button 'Inscription pédagogique'.

PS: When you enroll administratively, the university also gives you a certificat de scolarité on paper, together with the proof that you registered and paid.